

APPLICATION & AGREEMENT TO USE TASHMOO SPRING BUILDING AREA

Town of Tisbury, PO Box 1239, Tisbury, MA 02568

Phone (508) 696-4200

Website - tisburyma.gov

Organization Name: _____ Non-profit AACDP # _____

Authorized Applicant Name: _____

Mailing Address: _____

Email: _____ Phone: _____ Cell: _____

Person on site on day of event: _____ Cell: _____

Type of Event (Describe): _____

Event set up (see reverse side for details): _____

Date(s) Requested: _____ Time requested: from _____ to _____

Number of people attending: _____ Facilities requested: _____

References (Names & Phone numbers): _____

A security deposit, less damages and other lawful deductions, will be returned within thirty (30) days after the event. Cancellations with 90 written notice will incur a charge of 50% of deposit fee. Cancellations with less than 90 but more than 30 days notice will incur a charge of 75% of deposit fee. For cancellations within 30 days, deposit fee will be refunded only if time/date is rebooked.

A Certificate of liability insurance with a single limit liability of \$1,000,000 for both bodily injury or death and property damage is required from all applicants for meetings and/or gatherings of more than 2 hours. Certificates must contain policy number, company, expiration date and type of coverage, and a copy must be submitted thirty (30) days prior to the event.

Applicants are responsible for obtaining all necessary Town permits for events.

By signing this application, the Applicant agrees, on behalf of him/herself and the Organization or individual applicant named above (together the "Applicant"), that the Applicant assumes full responsibility for the conduct of the event for which this application is submitted (the "Event"). The Applicant agrees to indemnify and hold harmless the Town of Tisbury, and its officers, employees and agents, from and against any and all claims, demands, suits, actions, liabilities, damages, judgments, and costs and expenses including, without limitation, the costs and expenses of litigation, of or by anyone for property damage or bodily injuries to or death of anyone that in any way is caused by or arises out of the Event, or out of the actions or omissions of any of the Applicant's employees or agents or any person attending the Event.

I have read and agree to abide by the Regulations for Use of the Tashmoo Spring Building and grounds.

Applicant's signature _____ Date _____

COMMITTEE/TOWN USE ONLY

Approved: ___ Not Approved: ___ Signature of Committee Chair. _____ Date: ___

Fees*: _____ Security Deposit: _____ * circle if applicable: Non-profit organization

All Payments must be by cashier's or local check. 50% Fee Due 10 days after Application is approved.

Date Deposit due: _____ Amt. due _____ Date Received: _____ Amt: _____ **Balance & Security**

Deposit due 21 days before event.

Date Balance/Security Deposit due: _____ Amt. due _____ Date Received: _____ Amt: _____ Date &

Amt. Security Deposit Refunded: _____

Date Certificate of Insurance received: _____

Town permits & Dates received: _____